



Confidentiality Statement

State and Federal Law, including HIPAA, require that Upbring carefully guard all private information. By selecting “I agree” below you agree to abide by the following conditions and requirement.

You will only use private information about child(ren) in care as needed to fulfill your responsibilities as a volunteer. You will not seek access to information you do not need to fulfill your role.

You will not disclose this information to others, especially those outside the agency, unless they have a legitimate need to know. You will not discuss private information unless it is required to fulfill responsibilities. You will not gossip about or inappropriately discuss the clients, their parents or other family members or conservatorship information.

You understand that unauthorized disclosure of confidential information could be grounds for closure of your foster home or an end to your service as a caregiver or volunteer.

Case details relating to a child in care or to whom you’re providing babysitting, respite care or other volunteer services including information regarding HIV or AIDS, you are expected to maintain confidentiality with this information, sharing it only with those professionals who have a need to know to include LSS Family Services Staff.

For all children in an Upbring facility, volunteer should not discuss residents outside of the facility. Information received as a result of treatment, examination, or conversation is privileged and confidential. Volunteers discussing residents within earshot of other residents is prohibited. Volunteers gossiping with another person revealing information and discussing a client’s treatment is prohibited. Revealing information about clients to family members or revealing too much about yourself and your family to a client is prohibited. Revealing information about clients to an outside agency without proper authorization and written consent is prohibited. Contacting client’s family or significant others without checking to see if the client has a signed consent form for contact is prohibited.

If you learn information about another client or foster home or about a child in another foster home, including information regarding HIV or AIDS, you are expected to maintain confidentiality with this information, sharing it only with those professionals who have a need to know to include LSS Family Services staff.

Photos of children in foster care may be taken for personal use, for life books, etc.; however, at no time may a child in care’s name or photo be released for publication or posted on social media without written permission of the child’s legal parent or managing conservator.

Your agreement to this document indicates you understand this policy and have received a copy for your records.