



Upbring

## School of Arts and Sciences Central Austin

### Life on Campus

(note that these are our current protocols, but as restrictions are lifted or adjusted, changes may occur. We do our best to communicate, but sometimes need to pivot quickly and the need to make changes may come without advance notice.)

As we continue to serve families, it is our intent to keep children, staff and families as safe and healthy as possible. Here are some protocols in place to assist with that plan.

- 1) School hours are currently Monday to Friday - 7:30AM-4:30PM – we sanitize the building from 4:30-5:30PM each day. You will be informed when we resume our regular hours. We will expand our hours when we feel it is safe and reasonable to do so.
- 2) Access to campus is limited – only children in care and their direct staff are allowed to enter our school building. Volunteers and non-essential visitors are not currently permitted. This restriction allows us to limit exposure to the virus as much as possible. Please note that this includes parents who are only allowed curbside or front door drop off/pick up at this time.
- 3) At drop off you can expect:
  - a. To be greeted by a masked member of the Upbring team – on your first day this will be the child’s teacher – note that all persons on campus have their temperature checked and go through the same health screenings as students daily.
  - b. To be asked a series of questions with the intent of ensuring that:
    - i. all members of the child’s immediate household have not traveled to high risk areas (countries or states) 14 days prior to enrollment.
    - ii. your child does not currently have signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat, and low-grade fever.
    - iii. your child has not come into contact with anyone who has signs or symptoms of a respiratory infection, such as a cough, shortness of breath, sore throat, and low-grade fever.
    - iv. no person in your child’s immediate household has had a fever or been in contact with someone who has a confirmed COVID-19 diagnosis, is being tested for COVID-19 in the previous 14 days
  - c. Your child will have their temperature taken to screen out fever over 100.4.
  - d. You may communicate information with the school team during this time.
  - e. The staff will help your child with their lunch and other belongings and escort them to their classroom.
  - f. Children will wash their hands upon entering the classroom and throughout the day. Children who do not tend to put their fingers in their mouth may use hand sanitizer at times when soap and water is not readily available (i.e. on the playground).
  - g. We have adjusted our illness policy at this time as an added precaution. If your child is sent home due to coughing/cold-like symptoms or fever, they must either have a doctor’s note to return or be symptom free for 48 hours instead of the previous expectation of 24 hours.

- 4) Communication about your child's day will occur through the campus app (Kaymbu @Austin, HiMama @ Houston). You may also communicate with us using this tool.
- 5) Social Distancing is being practiced to the best of our ability.
  - a. Class sizes of 10 or fewer children.
  - b. Groups have limited sharing of spaces, sharing of materials, sharing of teachers, and merging with other classrooms
  - c. Children are encouraged to limit hugging, hand holding, sharing items – this can present challenges with young children, so we do our best to create these boundaries in fun, engaging ways.
- 6) Cleaning – We have always been attentive to sanitizing requirements but have increased our sanitizing frequency at this time. You can trust that we are:
  - a. Sanitizing toys/items that touch a child's mouth or have been handled intensely by another child before other children come into contact with that toy.
  - b. Increasing the supervision and frequency of handwashing for students and staff.
  - c. Sanitizing tables, chairs, counters, shelves, doorknobs, cubbies, beds/cots, sheets and floors more frequently.
  - d. Removing trash from the classroom several times a day.



Upbring

# School of Arts and Sciences Central Austin

## Pandemic Assistance Plan USAS

1. Monday to Friday - 7:30AM-4:30PM
2. Follows pandemic protocol (see below)
3. Tuition billed weekly based on age
4. requires 48 hours withdrawal notice (not 30 days)
5. Pay initial \$150 upon application which goes to these fees: \$25 fee for online enrollment; \$50 online tuition payment; remaining \$75 goes towards tuition

## Pandemic Assistance Program

- \*Immediate availability until all spots filled, then can chose to join waitlist
- \*Families follow the online admissions forms and online enrollment procedure
- \*Enrolled days a week (can choose to attend less often, but pays for all days from start date until online withdrawal completed)
- \*School open 7:30-4:30 daily
- \*interested parents can schedule a live video site tour with the admissions team
- \*all members of the child's immediate household cannot have travelled to high risk areas (countries or states) 14 days prior to enrollment.
- \*parents drop off in parking lot car line – temp check by staff in parking lot and must read under 100.4 degrees – child can be excluded for having a cough, excessive sneezing until a doctor's note is presented.
- \* based on the child have behaviors compatible with currently enrolled children.

If continuing post pandemic...

Monday to Friday between 7PM – 6PM  
Follows school handbook protocol  
Tuition billed monthly based on age – new rates may apply  
Requires 30 days to withdraw  
Additional Fee: pay \$150 nonrefundable annual enrollment fee

- \* 48-hour notice to withdraw (30 days waived) with online withdrawal form completed.

RATES: please contact [Kaitlin.Crowley@upbring.org](mailto:Kaitlin.Crowley@upbring.org)